

# JEFF DAVIS COUNTY LIBRARY COMMUNITY OUTREACH PLAN



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# Jeff Davis County Library Community Outreach Plan

## Outreach Plan

### Introduction

Fort Davis is located in Far West Texas at the intersection of State highways 17 and 118, about 175 miles southwest of Midland, 220 miles southeast of El Paso and eighty miles northeast of Presidio. Fort Davis is the county seat of Jeff Davis County, and is located in the south central part of the county. The county has 2,258 square miles. Jeff Davis County's population was 2,342 according to the 2010 census. If one were to say how people per square mile there is in the county, it would be about 1 per mile.

Fort Davis itself is an unincorporated community and according to the 2010 census had a population of 2,105. The origins of Fort Davis are based on the establishment of roads, a stage stand, and military post in the late 1840s and early 1850s.

In 1849 the federal government began making efforts to build roads westward. An expedition was sent from San Antonio to scout out potential routes. When they reached the Davis Mountains, they were greeted by a group of Apaches, who escorted them to a nearby village. The explorers called the encampment the Painted Comanche Camp, mistaking their hosts for members of that tribe.

Henry Skillman contracted to carry mail from San Antonio to El Paso in 1850 and established a stage stand near the site of what later became Fort Davis. In 1854, a military post located on Limpia Creek was established on the Painted Comanche Camp. The fort was named Fort Davis after then United States Secretary of War Jefferson Davis. A settlement known as Chihuahua grew just southwest of the military post.

During the Civil War, the fort was abandoned. In 1867, the fort was reoccupied and the town became the most important town in the region due to its position at the crossroads of two important trails, one of those being the famous Butterfield Overland Mail route. One of the settlers who came with the return of the troops included storekeeper baker Whitaker Keesey, who later became the most influential merchant in Fort Davis. In the 1880s, Fort Davis was a ranching center and by 1900 it was a popular summer resort for wealthy Gulf Coast families because of its mild climate and location amid the Davis Mountains.

When Presidio County was organized in April 1871 it included the areas of present Jeff Davis and Brewster counties. Jeff Davis County was established by an act of the legislature on March 15, 1887, with Fort Davis as the county seat.

### *Historical, Current, and Future Roles of the Library*

Historically and currently the library serves as a place for lifelong learning, free and equal access to information, community meeting place, education and recreational materials, information assistance, local history and genealogy, cultural awareness, and public computer access. The library is in the process of developing a program for English as a Second Language and in the

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future plans to expand it. Currently the library offers computer training classes and one-on-one assistance. The library plans to further develop its influence in the community and to become a community commons.

### *Existing Programs*

The library holds an annual summer reading program for children; hosts a regular lecture series; hosts regular art displays; partners in an after school program; participates in a mentor program with High Frontier; partners in an English as a Second Language Program, and co-host's the annual Missoula Children's theater. The library has a homebound outreach program and hosts the Texas Mountain Trail Writers group.

### *Identified Needs*

Fort Davis needs more retail shops and medical care professionals such as a dentist, pharmacist, and optometrist. There is a need for economic development, jobs, housing, and a Senior Citizen Center, and a daycare facility.

The library needs additional staff, funding, and remodeling.

### *Identified Assets*

Community assets include historic Fort Davis, the McDonald Observatory, various historic building, Overland Trail Museum, numerous bed and breakfast establishments; Grand Companions Animal Shelter, thrift shop, historic Hotel Limpia; Indian Lodge, a pueblo-style adobe hotel built in the 1930s by the Civilian Conservation Corps in the Davis State Park; the Prude Ranch which provides accommodations for individual, families, and groups; variety of tourist attractions; a resident doctor and physician assistant, and a variety of places to eat.

Library assets include seven public use computers, Wi-Fi, fax and photocopier for public use; staff, meeting areas, and local history collection.

### *Thank You Statement*

The Jeff Davis County Library expends its thanks to the County Commissioners, County Judge, Friends of the Library, volunteers, and the many people and organizations in the county that support the library. The library would like to thank the Robert and Ruby Priddy Charitable Trust for funding the University of North Texas PEARL (Promoting and Enhancing the Advancement of Rural Libraries) project and the library's participation in it. The library thanks Barbara Blake, PEARL Outreach Coordinator, for her assistance and encouragement.

## **Community Profile Narrative**

Fort Davis residents live and work in town or on local ranches and development areas. Many of the town's businesses are related to tourism. Hiking, biking, motorcycling, and horseback riding are all popular activities. Local residents are supportive of high school sporting events. Churches are well-attended and three are recognized historical buildings. The main festive event in Fort Davis is the Old Fashion 4<sup>th</sup> of July celebration. There is a parade, gunfight enactment, dance, and annual book sale. Food, arts and crafts vendors set up booths around the courthouse.

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Some of the major tourist attractions are: Fort Davis National Historic Site, University of Texas McDonald Observatory, Chihuahuan Desert Research Institute, Davis Mountain Preserve, Davis State Park, and the Scenic Loop. Fort Davis National Historic Site just north of downtown Fort Davis sits on a 460-acre site and is open to the public for tours. Live re-enactments are held at different times of the year. McDonald Observatory has tours, Star Parties, and Twilight programs as well as special event programs throughout the year the public can attend. It is located 17 miles from Fort Davis. The Chihuahuan Desert Research Institute Botanical Gardens is located on 507-acres, approximately five miles south of Fort Davis on Highway 118. It has an arboretum and a cactus and succulent greenhouse with over 200 species of Chihuahuan Desert cacti. The Davis Mountain Preserve located about 23 miles from Fort Davis, is managed by the Nature Conservancy. The preserve covers 33,000 acres and is the most biologically diverse area in Texas. The contrast of high mountains surrounded by low-lying desert creates a unique “sky island” ecology. Rare plants and animals, found nowhere else in Texas, thrive here at elevations above 5,000 feet. The Davis Mountain State Park has hiking, walking, and mountain bike trails, camping and RV sites, and the historic Indian Lodge where guests can stay. It is a premier spot for bird watching. The Scenic Loop is a roughly triangle-shaped 75 mile, 2 hour drive. The highest elevation on the Loop is about 6700 feet, making it the highest public highway in Texas.

Several animals considered rare or endangered in Texas are found in Jeff Davis County, including the silver-haired bat, shorthorn lizard, Steller's jay, Clark's nutcracker, and band-tailed pigeon.

### *Main Geographic Features*

#### Community Features

##### *Assets and Challenges*

Geographic assets in Jeff Davis County include: the Davis Mountains, Davis State Park, Nature Conservancy Preserve, and Chihuahuan Desert Research Institute. There are various mineral resources including barite, kaolin clay, lead, limestone, manganese, rhyolite, silver, fluor spar, and zeolite. The climate is subtropical-arid. The average minimum temperature in January is 32° F, and the average maximum temperature in July is 90°. The growing season averages 225 days a year, and the average annual precipitation is eighteen inches. There are large cattle and horse ranches. There are a number of underground springs. Fort Davis is on the migratory path for a number of bird species, including hummingbirds. There are walking, hiking, biking trails in the area along with RV parks and campgrounds. There are tree farms (pecan and apple) and vineyards in the area.

Geographic challenges include the lack of farmland (only 1%), and the distance to larger towns (80 miles to Presidio) and major cities (175 miles to El Paso). Part of Jeff Davis County is in the Chihuahuan Desert. The lack of surface water is a challenge.

#### Library Features

##### *Assets and Challenges*

The library's location is its primary geographic asset. It is a stand-alone building centrally located and easy to get to from most parts of town. It is next door to the Chamber of Commerce,

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Hotel Limpia, and the Fort Davis State Bank. It is near the County Courthouse, Sheriff's office, fire station, public safety, health clinic, thrift shop, newspaper office, bakery and donut shop, coffee and ice cream shop, and restaurants. It is equidistance from the elementary and high schools.

A geographic challenge is the library serves the whole county but only has one location.

### *Community Demographics*

Jeff Davis County's population according to the 2010 Census was 2,342 with 2,105 of those living in Fort Davis and the immediate surrounding area. In the Fort Davis area, 29.1% of the population was 62 and older with 23.0% of those being 65 or older. 35.5% of households had one or more persons aged 65 or older. There were 82 children under 5. Of grandparents, 27% lived with their own grandchildren and 77.8% of grandparents were responsible for grandchildren.

Children under 16 account for 14.9% of the population. There were 476 children enrolled in the schools with 29% of those being in grades 1-8 and 57.6% of those being in grades 9-12. Those with a high school diploma or higher, was 85.3% with 35.5% of those having a bachelor or higher degree.

The ethnic make-up was 90.6% White with 32.3% being Hispanic or Latino. Of those Hispanic or Latino, 28.3% were of Mexican descent. In 68.2% of the households, English only is spoken. There are 30.8% of the households where Spanish is the primary language.

### **Library Profile Narrative**

In the 1970s, a library was started and housed in the old Jeff Davis County Jail building. Over the years the library outgrew the 500 square foot facility. Grants were written and funds procured to enable Jeff Davis County to purchase the historic W. Keeseey – Union Mercantile building from the Donald Judd estate in 1994.

The W. Keeseey – Union Mercantile Building store opened in 1873. It was expanded in 1906. The current rock façade was constructed around the front of the original adobe walls of the earlier store. It resembles the “Alamo style” of architecture. The original mercantile business supplied dry goods, grocery items, and general merchandise. Later it became a hardware store, lumber yard, and gun and ammunition market. It served as the social center and credit union for the area during that time.

The library moved to the remodeled building in 1998, and opened to the public in 1999. The building is located on the east side of Memorial Square in downtown Fort Davis.

### *Most Important Library Statistics*

According to library statistics for 2010, the library served a population of 2,258 with 2,450 library cardholders. It had 34,446 items in the collection and 29,729 items were circulated. There were 28,895 library recorded with 5,428 people attending the program offered. Volunteers logged 1,296 hours. 2,831 reference transactions were handled.

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The library is open 40 hours a week and has 1.63 full-time equivalent staff. There are 6 computers with Internet access available.

### **Vision, Mission, Goals and Objectives**

#### *Vision Statement*

The Jeff Davis County Library serves the people of Jeff Davis County and those visiting the area by: providing relevant information, technological infrastructure, and pleasant environment to meet their cultural, recreational, and educational needs. Service will be provided in a friendly, welcoming, and respectful manner to all who enter the library.

#### *Mission Statement*

The Jeff Davis County Library patrons will have access to innovative library services delivered in an efficient and friendly manner that will:

- Develop in all persons the essential skills and knowledge on which to build a life-long desire to learn and excel in a changing world.
- Provide programs, and services needed to meet educational and recreational needs.
- Provide computers and materials that will facilitate the gaining of knowledge in the world of technology.
- Enable people to explore their personal heritage.

#### *Goals and Objectives for the Library*

**Goal 1:** Develop in all persons the essential skills and knowledge on which to build a life-long desire to learn and excel in a changing world by promoting a lifelong love of reading.

Objectives:

1. Promote books and reading.

Activities:

- Display new and/or popular materials.
- Publicize new materials with press releases or book reviews on the library website.
- Library staff will explore options to further develop meeting areas in the existing library space.
- Develop a regular preschool story time program.
- Develop other appropriate programs as needed.

2. Develop a collection relevant to the wants and needs of the community.

Activities:

- Weed the collection on an on-going basis.
- Select and purchase bestsellers in fiction and non-fiction within budgetary constraints and based on the community's reading interests.
- Take into consideration patron requests for purchases.

**Goal 2:** Provide programs, and services needed to meet educational and recreational needs.

Objectives:

1. Hold regular lecture series in partnership with the Jeff Davis County Historical Society.

Activities:

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- Coordinate monthly meetings.
- Host the meeting.
- Put an announcement on the library website about each lecture.

2. Provide space for regular art displays in partnership with the Kate Hoffman Art Association.

Activities:

- Coordinate bi-annual art display.
- Provide display space.
- Put an announcement on the library website about the display.

3. Partner with the Club Fort Davis to provide the After School Program.

Activities:

- Provide space for the after school program.
- Provide incentive (free book) to each child demonstrating appropriate behavior.
- Hold spring and fall story time for children in the program.

4. Participate in the High Frontier Teen Mentoring Program.

Activities:

- Provide community service opportunities for teens in High Frontier's program (non-profit social, educational, learning environment for adolescents).
- Facilitate peer-group interactions between the teens and children in the Club Fort Davis After School Program.

5. Develop a program for English as a Second Language.

Activities:

- Provide space for tutors and students to meet during library hours.
- Provide space for classes to meet in the evenings once a week.
- Help promote the program by writing press releases and creating flyers.
- Purchase course materials for tutors to use with students.
- Purchase bi-lingual materials to support the program.
- Put an announcement on the library website about the program.

6. Partner with Missoula Children's Theater (based in Missoula, Montana), Club Fort Davis, and the Fort Davis Independent School District to bring a week-long series of performing arts programs to the area.

Activities:

- Help promote the Missoula Children's Theater performing arts program through press releases and flyers.
- Provide space for workshops.
- Promote each performance by writing press releases and creating flyers.
- Put an announcement on the library website about each performance.

7. Hold annual summer reading program.

Activities:

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- Use reading logs for children to record read.
- Order summer reading materials.
- Contact Superintendents.
- Contact schools directly for student counts, and how they would like to pass out flyers.
- Make promotion flyer for schools.
- Coordinate and host special events.
- Put an announcement on the library website about the program and activities.

8. Develop other programs and services as needed.

**Goal 3:** To provide computers and materials that will facilitate the gaining of knowledge in the world of technology.

Objectives:

1. Maintain computer equipment.

Activities:

- Update software as needed.
- Replace hardware as needed.

2. Hold regular group computer classes.

Activities:

- Provide monthly computer classes as needed.
- Provide one-on-one computer training as requested.

**Goal 4:** Enable people to explore their personal heritage.

Objectives:

1. Promote online resources.

Activities:

- Write press release about the library's TexShare Databases for family research.
- Add links to the library website for other genealogy resources.

2. Make the public aware of the library's Southwest Collection.

Activities:

- Write a press release.
- Update/maintain signage for the collection.

### *Goals and Objectives for Outreach Program*

As part of the library's goal 1, develop in all persons the essential skills and knowledge on which to build a life-long desire to learn and excel in a changing world by promoting a lifelong love of reading, objective 1, promote books and reading, activity 4, develop a regular preschool story time program, the library will offer a weekly preschool story time.

### **Outreach Programs**

The library will provide a weekly story time for children aged one-to-four years old. The program will be 45 minutes long and will be held on Tuesday mornings at 11:00 a.m. Library

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staff select a theme, books to read, songs, poems, actions rhymes, crafts, and other activities to do for the weekly program. An activity sheet will be created for the adults to take with them to use with their children as a follow-up to the story time.

The library will create a poster to be placed at the two grocery stores, bank, and post office. A handout will be created and copies provided for volunteers to include in boxes of food distributed at the food bank, for the thrift store to hand out to people who frequent the store, and to hand out to the parents of children in pre-k and kindergarten. The librarian will make announcements at the local churches and will ask each church to announce the story time program in the bulletin. The librarian will write a press release for the local weekly newspaper, the *Mountain Dispatch*. A notice will be posted on the library's website.

The program is designed to help very young children begin to learn sounds, letters, and simple words. There will be activities that will help them develop motor skills and opportunities to interact with other children and adults.

### *Statement of need*

The library administered two surveys, a general one and one to adults aged 50 and over. Surveys were distributed in the library, at the bank, coffee shop, post office, all county offices, and downtown businesses. 45 general surveys were returned, and an additional 28 were filled out by those 50 and over for a total of 73 surveys. Of those, 23 (31.5%) indicated a desire for the library to add a story time for preschool aged children.

### *Description of the larger audience or target group the library wants to reach*

According to the 2010 census, there were 82 children under the age of 5 in Fort Davis and the surrounding area. Of grandparents, 27% lived with their own grandchildren and 77.8% of grandparents were responsible for grandchildren.

### *Description of the specific segment of the target group the proposed program will serve*

Of the 82 children aged 5 and under, 11 attend the local pre-k class and 13 attend kindergarten held at the elementary school. The target group for this program are those children 5 and under that do not attend pre-k or kindergarten.

### *Estimated number of potential participants*

Of the estimated 58 children that do not attend pre-k or kindergarten, it is estimated there will be a weekly average of 10 children participating in story time.

### *Description of the characteristics of the audience (age, gender, interest, where they live, transportation issues if any, best hours for a program, etc.)*

The program is for young boys and girls aged 5 and under that live in Fort Davis. Tuesday was selected as the least busy day during the week for most families. 11:00 a.m. was selected as a convenient time for most stay at home parents or grandparents to attend the program with their child or grandchild. A 45 minute block of time was chosen since young children have a short attention span.

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### *List potential partners based on your assets assessment*

The library will partner with the United Methodist Church, First Baptist Church, First Presbyterian Church, Church of Christ, and St. Joseph's Catholic Church, pre-k, kindergarten, thrift store, food bank, Fort Davis State Bank, Texas Workforce Commission office, and the *Mountain Dispatch* local newspaper to promote the story time program and request volunteers to help with the program.

### *List available library resources that could contribute to the success of the program*

#### Physical

The library has supplies left over from Summer Reading Club to provide for the story time crafts. The library has space for and time to do for the program.

#### Skills

The library has staff to plan and execute the programs.

### **Detailed Action Plan**

#### *Action Plan Goal(s):*

1. Plan the program.
2. Promote the program.
3. Implement the program.
4. Evaluate the program.

#### *Action Plan Objective(s):*

1. Plan a weekly 45 minute story time program for children aged 4 and under.
2. Promote the program to the parents and grandparents of young children in Fort Davis.
3. Evaluate the success of the program by keeping statistics and soliciting feedback for the parents and children that participate.

## Jeff Davis County Library Community Outreach Plan

### *Action Plan*

The table below gives the library's action plan for the weekly story time program.

IMPLEMENTATION			EVALUATION	
Action What action, activity or task needs to be done?	Name & Date Who will do it and by what date will it be done?	Resources Needed How much time, money, materials, personnel is needed?	Measurement How will progress be measured (#, %, participation or attendance)?	Analysis How and when will data be gathered and analyzed to determine success?
Design Flyers information about per-school story time starting November 13, 2012- February 26, 2012	Director by October 15, 2012	Time 45 mins. \$ & materials-paper & copier supplies \$25.00 Personnel-1	flyers ready to post	flyers printed
Design Posters information about per-school story time starting November 13, 2012- February 26, 2012	Director by October 15, 2012	Time 30 mins. \$ & materials-paper & copier supplies \$25.00 Personnel-1	Poster ready to post	Posters printed
Print flyers information about per-school story time starting November 13, 2012- February 26, 2012	Director by October 15, 2012	Time 15 mins. \$ & materials-paper & copier supplies \$25.00 Personnel-1	flyers ready to post	flyers posted
Print Posters information about per-school story time starting November 13, 2012- February 26, 2012	Director by October 15, 2012	Time 15 mins. \$ & materials-paper & copier supplies \$25.00 Personnel-1	Poster ready to post	Posters posted
Post information about program at library, post office, bank & gro. stores	Director by October 16,2012	Time-1 hour \$ & materials-none Personnel-1	Information posted	Information posted
Contact community organizations: Food bank, 6 churches, elem. School, work force, thrift store	Director by October 17,2012	Time-2 hour \$ & materials-none Personnel-1	Information posted & flyers delivered & times set up for presentations	Information posted & scheduled meetings
Write press release	Director by October 19, 2012	Time-45 min. \$ & materials-none Personnel-1	1 press release written.	1 press release distributed For: October 25,2012 newspaper
Write press release	Director by October 26, 2012	Time-45 min. \$ & materials-none Personnel-1	1 press release written.	1 press release distributed For: November 1& 8, 2012 newspaper

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Create pre/post Evaluation form; make 50 copies	Director by October 29,2012	Time-30 min. \$2.00; Personnel-1	Count # distributed.	Count # completed
Story time prep. For Nov. 13,2012	By director Nov. 9, 2012	Time- 30 mins. Story time plan, Fun sheet, handouts & craft supplies 1 persons \$2.00 copies	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time Nov.13,2012	By director Nov. 13,2012	Time-1:15 copies of; fun sheet ,handout, craft completed 1 person	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time prep. For Nov. 20,2012 & Nov. 27, 2012	By director Nov. 16, 2012	Time- 30 mins. Story time plan, Fun sheet, handouts & craft supplies 1 person \$2.00 copies	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time Nov.20,2012	By director Nov. 20,2012	Time-1:15 copies of; fun sheet ,handout, craft completed 1 person	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time Nov.27,2012	By director Nov. 27,2012	Time-1:15 copies of; fun sheet ,handout, craft completed 1 person	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time prep. For Dec.4,2012	By director Nov.30 , 2012	Time- 30 mins. Story time plan, Fun sheet, handouts & craft supplies 1 person \$2.00 copies	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time Dec.4,2012	By director Dec.4,2012	Time-1:15 copies of; fun sheet ,handout, craft completed 1 person	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time prep. For Dec.11,2012	By director Dec.7 , 2012	Time- 30 mins. Story time plan, Fun sheet, handouts & craft supplies 1 person \$2.00 copies	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets

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Story time Dec.11,2012	By director Dec.11,2012	Time-1:15 copies of; fun sheet ,handout, craft completed 1 person	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time prep. For Dec.18,2012	By director Dec.14 , 2012	Time- 30 mins. Story time plan, Fun sheet, handouts & craft supplies 1 person \$2.00 copies	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time Dec.18,2012	By director Dec.18,2012	Time-1:15 copies of; fun sheet ,handout, craft completed 1 person	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time prep. For Jan.8,2013	By director Jan.4, 2013	Time- 30 mins. Story time plan, Fun sheet, handouts & craft supplies 1 person \$2.00 copies	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time Jan. 8, 2013	By director Jan. 8,2013	Time-1:15 copies of; fun sheet ,handout, craft completed 1 person	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time prep. For Jan.15,2013	By director Jan.11, 2013	Time- 30 mins. Story time plan, Fun sheet, handouts & craft supplies 1 person \$2.00 copies	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time Jan. 15, 2013	By director Jan. 15,2013	Time-1:15 copies of; fun sheet ,handout, craft completed 1 person	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time prep. For Jan.22,2013	By director Jan.18, 2013	Time- 30 mins. Story time plan, Fun sheet, handouts & craft supplies 1 person \$2.00 copies	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets

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Story time Jan. 22, 2013	By director Jan. 22,2013	Time-1:15 copies of; fun sheet ,handout, craft completed 1 person	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time prep. For Jan.29,2013	By director Jan.25, 2013	Time- 30 mins. Story time plan, Fun sheet, handouts & craft supplies 1 person \$2.00 copies	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time Jan. 29, 2013	By director Jan. 29,2013	Time-1:15 copies of; fun sheet ,handout, craft completed 1 person	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time prep. For Feb.5,2013	By director Feb.1, 2013	Time- 30 mins. Story time plan, Fun sheet, handouts & craft supplies 1 person \$2.00 copies	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time Feb.5, 2013	By director Feb.5,2013	Time-1 hr &15 mins. copies of; fun sheet ,handout, craft completed 1 person	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time prep. For Feb.12,2013	By director Feb.8, 2013	Time- 30 mins. Story time plan, Fun sheet, handouts & craft supplies 1 person \$2.00 copies	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Story time Feb.12, 2013	By director Feb.12,2013	Time-1:15 copies of; fun sheet ,handout, craft completed 1 person	# of attendance & evaluation sheets	# of children & adults attending & evaluation sheets
Gather statistics and success stories	Director by February 28,2012	Time-2 hrs Personnel-1	Count attendees; compile evaluations	Send results to PEARL office

APPENDIX A: PROGRAM EVALUATION FOR CHILDREN

**DID YOU LIKE THE BOOKS WE READ?**



YES



NO

**DID YOU LIKE THE CRAFT WE MADE?**



YES



NO

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APPENDIX B: PROGRAM EVALUATION FOR ADULTS

**Story Time**

Date: \_\_\_\_\_

*Thank you for Coming! Please tell us how you liked the program.*

**Place an X or checkmark beneath the number that best represents your evaluation.**

	Yes 1	Okay 2	No 3
<b>1. The program was:</b>			
fun.			
<b>2. I enjoyed:</b>			
the books.			
<b>3. I liked:</b>			
the craft.			
<b>4. I liked:</b>			
the story time fun sheet.			
<b>5. Because of the program:</b>			
my child had the opportunity to interact with other children.			
<b>6. Because of the program:</b>			
I had the opportunity to interact with other adults.			

What other themes would you like the library to do?

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